

FAQs for Prospective Art-Reach Ambassadors



- How do I apply?** Applying for Ambassadorship at Art-Reach is easy! Simply fill out and return the Ambassador Application. On the application, be sure to tell us how you can help to further Art-Reach's mission. Art-Reach's Program Director will contact you to set up your interview.
- What can I apply to do?** Art-Reach has several different Ambassador track opportunities available for application. Each track has different levels of responsibility and time commitment. You may apply for one or as many tracks as you wish. Art-Reach will first review your application and then, through interviewing and screening, may offer you training in the tracks for which they feel you are best qualified. Those who do not qualify to serve in one track may reapply to serve in a different track. Art-Reach does not discriminate on the basis of race, color, creed, religion, sex, national origin, sexual preference or orientation, age, disability or any other characteristic protected by law.
- What training do I need?** Different Ambassador track opportunities require different levels of training. All training will be provided by Art-Reach as a part of our Ambassador Program. A description of the training needed for each track can be found in the Ambassador Manual and Toolkit.
- What expertise should I have?** We ask that all Art-Reach Ambassadors share a passion for the arts and our mission, and embrace and practice the principals of excellent service. We ask ambassadors to contribute their unique talents, skills and knowledge of our community to provide: personalized attention to underserved individuals, to assist Art-Reach's paid staff, and to educate the public about our organization and its mission.
- What are the time requirements?** Art-Reach offers a variety of opportunities with different time commitments required – they vary from “one time only” episodic ambassadors to those who would like to dedicate as many as 40 hours per week to our mission. We have opportunities available during the day, night or weekend. Please review our Ambassador track opportunities to find the Ambassador position that is best suited for you.
- What rewards are given?** For every 20 hours dedicated to volunteering for Art-Reach, you will earn one free ticket to a performing arts event provided by our Arts Partners. You will also be eligible to

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- attend our annual Ambassador Celebration, and may be eligible for letters of recommendation, career development coaching, and/or the Ambassador Award of Excellence!
- Are reviews given?** Yes! Observation Period Reviews are given by Art-Reach's Program Director within the first 20 hours of service to determine if the assigned Ambassador Track is a good fit. Standard performance reviews will be conducted annually thereafter. An ambassador's ability to practice principles of excellent service will account for 50% of the review and the ability to be on time and carry out all ambassador functions will account for the other 50%.
- Does my opinion count?** Yes, of course-- Art-Reach considers our Ambassadors a valuable asset! We welcome your input & opinions. Through your suggestions and input, ambassadors have the opportunity to effect change in the program.
- Who do I report to?** You will report directly to your supervisor. The supervisor can be a member of the Art-Reach staff, or a specially trained Ambassador.
- How often can I work as an Art-Reach Ambassador?** Once you are accepted, there is no limit to the amount of time you can dedicate to our mission! However, there must be a current opening in the Ambassador Track and each opportunity must be approved by the appropriate corresponding full time Art-Reach staff member.
- When do I receive training?** Ambassador training sessions will take place on the second Wednesday of every month or by special arrangements as agreed to by the ambassador supervisor. Introductory training will occur early in the program and specific skill sets will occur later in the program. Once you are accepted, you may register for a training session by contacting the Program Director.
- When do I begin work after training?** Once you have successfully completed the required training for your track, you are ready to begin! Specific opportunities related to tracks will be posted on the Track Specific Job Posting Board. Host Ambassadors can locate their opportunities to serve on the Member's Arts Calendar.
- Who do I contact if I have more questions?** Please contact the Art-Reach's Program Director at sborton@art-reach.org.